

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</b>			1. REQUISITION NUMBER	PAGE 1 OF 21
2. CONTRACT NO. SPM300-08-D-3270	3. AWARD/EFFECTIVE DATE 6/5/08	4. ORDER NUMBER	5. SOLICITATION NUMBER SPM300-06-R-0061	6. SOLICITATION ISSUE DATE 01/16/2007
7. FOR SOLICITATION INFORMATION CALL:  PATRICIA GRIFFITH / JOHN RICCIO		8. TELEPHONE NUMBER (No collect calls) 215-737-4844		9. OFFER DUE DATE/ LOCAL TIME

9. ISSUED BY DEFENSE SUPPLY CENTER, PHILADELPHIA DSCP-FTAC 700 ROBBINS AVENUE PHILADELPHIA, PA 19111	CODE	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)
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11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	13. THIS CONTRACT IS A RATED ORDER UNDER DPAS 116 CPR 7001 <input type="checkbox"/>	13b. RATING	14. METHOD OF SOLICITATION <input type="checkbox"/> RFP <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP
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15. DELIVER TO SEE SCHEDULE	CODE	16. ADMINISTERED BY SEE BLOCK # 9	CODE
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17a. CONTRACTOR/OFFEROR SYSCO FOOD SERVICE OF ARKANSAS 5800 FROZEN ROAD LITTLE ROCK, AR 72209-2202 TELEPHONE NO. 501-562-4111	CODE 1PC56	FACILITY CODE	18a. PAYMENT WILL BE MADE BY DFAS COLUMBUS	CODE
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<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SUBSISTENCE PRIME VENDOR SUPPORT FOR LITTLE ROCK AIR FORCE BASE AND SURROUNDING AREAS OF ARKANSAS.  Base Term Period: June 8, 2008 - June 5, 2010  <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>				

25. ACCOUNTING AND APPROPRIATION DATA 97X49305X	10% Minimum \$108,864.42	28. TOTAL AWARD AMOUNT (For Govt. Use Only) \$1,088,644.19
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<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-8 ARE ATTACHED. ADDENDA	<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-8 IS ATTACHED. ADDENDA	<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED

<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED	1	<input checked="" type="checkbox"/> 29. AWARD OF CONTRACT. REF. 08-R-0061 OFFER DATED 05/08/08. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR <i>Harry Cotros</i> 6-5-08	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>John E. Riccio</i>
30b. NAME AND TITLE OF SIGNER (Type or Print) HARRY COTROS President & CEO	31b. NAME OF CONTRACTING OFFICER (Type or Print) JOHN E. RICCIO, Contracting Officer
30c. DATE SIGNED	31c. DATE SIGNED 6/5/08

SYSCO Food Service of Arkansas

**1. SOLICITATION / CONTRACT FORM**

The following amendments issued under solicitation number SPM300-06-R-0061 are hereby incorporated as part of this contract:

- ❖ Amendment 0001 dated 02/20/07
- ❖ Amendment 0002 dated 03/01/07
- ❖ Amendment 0003 dated 05/17/07
- ❖ Amendment 0004 dated 05/23/07
- ❖ Amendment 0005 dated 01/04/08
- ❖ Amendment 0007 dated 03/14/08

The following documents from the vendor's offer are incorporated into this contract:

- ❖ The Technical and Business proposals dated 03/16/07. All elements of the Technical and Business Proposals which exceeded the government's requirements are hereby incorporated into this contract.
- ❖ Initial Proposal Revisions dated 03/16/07 thru 05/02/09
- ❖ Final Proposal Revisions dated 05/08/2008.

**II. SUPPLIES OR SERVICES AND PRICES**

This contract contains the estimated food and beverage requirements for DoD and non-DoD customers at Little Rock Air Force Base and the surrounding areas of Arkansas.

- ❖ **ITEMS:** This contract is for the procurement of Total Food and Beverage support EXCEPT for fresh fruits and vegetables, fresh milk, fresh bread and bakery products, "branded" Bag in the Box Soda, non food items and disposables; purchased through DSCP Central Contracting. However, the Government reserves the right to add these classes of food and non-food items after award.
- ❖ **DELIVERY:** Delivery shall occur no more than 48 hours after order placement – "Skip Day", or an alternative delivery period as specified by the customer. The ordering days for "skip day" deliveries are as follows:

<u>Order Placement</u>	<u>Delivery Day</u>
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Tuesday

The following customers listed below are authorized to order under this contract:

**Delivery Point – DoDAAC**

**Point of Contact & Delivery Schedule**

Flight Kitchen (FT9150)  
120 1<sup>st</sup> Street  
Bldg. 120  
Loading Dock & Trailer Access

Sgt. Heather Gibson (501) 987-3630  
**Monday, Wednesday & Friday**  
**Between the hours of: 10:00 AM – 2:00 PM**

Razorback Dining Facility (FT9149)  
864 Thomas Avenue  
Bldg. 864  
Loading Dock & Trailer Access

Sgt. Anthony King (501) 987-3247  
**Monday, Wednesday & Friday**  
**Between the hours of: 10:00 AM – 12:00 PM**

Child Development Center (FT9464)  
1255 Vandenberg Blvd.  
Bldg. 1990  
Loading Dock & Trailer Access

Alana Meyers (501) 987-3373  
**Monday**  
**Between: 10:30 AM – 11:00 AM**

Youth Center (FT9465)  
1255 Vandenberg Blvd.  
Bldg. 1992  
Loading Dock & Trailer Access

Jacqueline Russell (501) 987-6355  
**Wednesday**  
**Between: 12:00 PM – 1:00PM**

Cass Job Corps Center (127J28)  
21424 N. Highway 23  
HC 63, Box 219  
No Loading Dock and No Trailer Access

Lawson Bailey (501) 667-3686  
**Monday & Thursday**  
**Between the hours of: 12:00 PM – 2:00 PM**

US Marine's (M14136)  
For ordering Shelf Stable Meal Kits

- ❖ **FOB TERMS:** FOB Destination for all items.
- ❖ **PROPOSED FILL RATE:** 98.5% without substitutions
- ❖ **CONTRACT TERM:** The contract period will be for six (6) years, consisting of a two (2) year base period with three (3) options: Option 1-18 months, Option 2-12 months and Option 3-18 months.
- ❖ **CONTRACT TYPE:** Indefinite Quantity Contract – Firm Fixed Price

This contract contains a guaranteed minimum of 10% of the estimated award dollar value or \$108,864.42. The estimated dollar value of the two (2) year base term is \$1,088,644.19. The maximum ceiling will be 150% of the estimated dollar value. In the event of emergency and/or mobilization, the Government reserves the right to unilaterally execute a higher ceiling of 350%.

Cass Job Corps Center will be ordering under the separate contract: SPM300-08-D-3271.

**III. PRICING: Firm Fixed Price**

All catalog pricing is valid from Sunday thru Saturday. Catalog updates must be received no later than **Wednesday, 3:00 PM Philadelphia time.**

Unit Prices shall be formulated in accordance with CLAUSE 52.212-4(t) and shall not extend more than two (2) places beyond the decimal point. Pricing will be based on the following formula: Unit Price = Delivered Price + Distribution Price. The Distribution Price will remain fixed throughout the term of the contract.

All pricing for all items shall be at time of order, irrespective of the requested delivery date.

**Distribution Pricing is set forth as follows:**

1	Beef, Raw, Steaks (Solid Muscle) and Primal Steak Cuts (Tenders, Strip Loin, Ribeye, Short Loin)
2	Beef, Raw, Roasts (i.e., Steamship, Knuckles, Chuck), Stew Meat, Breaded Beef Items, Braising Steak, Raw Fajita Meat
3	Beef - Patties, Ground, Bulk
4	Beef - Precooked Products
5	Poultry - Raw, Minimally Processed Bone-In (Cut Quarters, 8-Piece Cut, Halves, Whole)
6	Poultry - Raw, Boneless and Raw, Breaded or Unbreaded Processed
7	Poultry - Precooked Products
8	Pork - Raw, Whole Loins, Chops, Steaks
9	Pork - Raw, Roasts (Excluding Loins), Ribs, Breaded and Unbreaded Fabricated Items (i.e., Breaded Pork Steak, Pork Stew Meat), Raw Bacon
10	Pork - Precooked Products
11	Lamb, Veal, Game
12	Lamb, Veal, Game - Breaded Products
13	Shellfish - Whole Lobster, Lobster Tails, Crab Legs
14	Shellfish Other - To Include Shrimp, Oysters, Clams, Scallops, Crab cakes, Unbreaded
15	Shellfish Other - To Include Shrimp, Oysters, Clams, Scallops, Crab cakes, Breaded
16	Fish - Whole or Portioned Fillets, Unbreaded
17	Fish - Formed Fillets, Portioned, Solid Muscle, Breaded
18	Bacon - Precooked
19	Luncheon Meats, Sausages, Scrapple, Bacon, Hot Dogs, Corn Dogs, Pizza Toppings
20	Bakery and Cereal Products, Rice, Dried Beans, Crackers, Snacks, Dry Pasta, Flour, Cones, Bread Crumbs, Croutons
21	Fresh Bread and Bakery Products
22	Bouillions, Dry Soups, Soup and Gravy Bases, Gravy, Cooking Wine, Sauces

## SYSCO Food Service of Arkansas

23	Fats & Food Oils, Butter, Margarine
24	Sandwiches/Meal Kits
25	Fruits, Juices, Nectar, Vegetables, - Chilled
26	Fruits, Juices, Nectar, Vegetables, - Frozen
27	Fruits, Juices, Nectar, Vegetables, Dairy, Baby Food, Nutritional Supplements, Dietetic Products - Can, Jar, or Bottle
28	Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Olives, Pickles, Relish, Mayonnaise, Mustard, Ketchup, Dessert Related Products, I.e. Gelatin, Puddings, Condiments & Related Products
29	Jams, Jellies, Peanut Butter, Preserves, Honey, Syrups, Toppings, Dressings, Olives, Pickles, Relish, Mayonnaise, Mustard, Ketchup, Dessert Related Products, I.e. Gelatin, Puddings, Condiments & Related Products - in Individual controlled size packs
30	Desserts - Sheet/Layer Cakes, Cheese Cakes, Specialty Cakes, Pies, Cobblers
31	Dairy Foods - Eggs, Egg Products, Yogurt, Sour Cream, Cheese, Milk - Fresh Chilled, or Frozen
32	Fresh Processed, Prepared, Chilled Salads
33	Soups, Frozen
34	Confectionary, Candy, Nuts, Sugars, Sweetener
35	Cocoa, Hot Chocolate, Coffee, Tea
36	Appetizers, Pizza, Pizza Crust, Desserts, Breads/Doughs, Bagels, Biscuits, Pancakes, French Toast, Doughnuts, Danish - Frozen
37	Frozen Entrees
38	Entrees, Meats, Fish - Canned
39	Frozen Beverages, BIB - Requiring Dispensers
40	Beverages (Non-dispenser Type) - To Include Canned Soda, Sports Drinks, Water
41	Mixes - Ice Cream/Soft Serve, Yogurt, Milk Shake
42	Ice Cream Novelties, Ice/Fruit Bars, Ice Cream Gallons
43	Other Grocery Items Not Mentioned
44	Other Perishable (Frozen/Chill) Items Not Mentioned

45	Related Nonfood Products (FSOS)
46	Mandatory Items (NIB/NISH)
47	FF & V

**MANDATORY ITEMS**

Mandatory Products and Designated Sources:

1. Pancake Mix, Devil's Food Cake Mix, Gingerbread Cake Mix, Dehydrated Cottage Cheese, Whole Egg Crystals and Milk Nonfat Dry.

ARC – Diversified  
 435 Gould Drive  
 Cookeville, TN 38506  
 P.O.C. Melissa Wilson (931) 432-5981

<u>STOCK NUMBER</u>	<u>PRODUCT</u>
8920-01-E60-7848	Cake Mix, Gingerbread, 6/5 LB BGS/CS
8920-01-E60-7849	Cake Mix, Gingerbread, 50 LB BG
8920-01-E60-7748	Cake Mix, Gingerbread, 6/#10 CN/CS
8920-01-E60-7846	Cake Mix, Devil's Food, 6/5 LB BGS/CS
8920-01-E60-7847	Cake Mix, Devil's Food, 50 LB BG
8920-01-E60-7747	Cake Mix, Devil's Food, 6/#10 CN/CS
8920-01-E60-7860	Pancake & Waffle Mix, Regular, 6/5 LB BGS/CS
8920-01-E60-7861	Pancake & Waffle Mix, Regular, 6/6 LB BGS/CS
8920-01-E60-7862	Pancake & Waffle Mix, Regular, 25 LB BG
8920-01-E60-7863	Pancake & Waffle Mix, Regular, 50 LB BG
8920-01-E60-7749	Pancake & Waffle Mix, Regular 6/#10 CN/CS
8920-01-E60-7856	Pancake Mix, Buttermilk, 6/5 LB BGS/CS
8920-01-E60-7857	Pancake Mix, Buttermilk, 6/6 LB BGS/CS
8920-01-E60-7858	Pancake Mix, Buttermilk, 25 LB BG
8920-01-E60-7859	Pancake Mix, Buttermilk, 50 LB BG
8920-01-E60-7850	Pancake Mix, Buttermilk, 6/#10 CN/CS
<b>8910-01-E60-8830</b>	<b>Cottage Cheese, Dehydrated, 6/#10 CN/CS</b>
8910-01-E60-6007	Whole Egg Crystals, 14/1.75LB BG/CS
<b>8910-01-E60-8832</b>	<b>Milk Nonfat Dry 4lb general purpose, 6/#10 CN/CS</b>

2. Spices and Spice Blends: *Garlic powder, Granulated Garlic, Paprika, Black Pepper (ground, cracked & whole), All Purpose w/o Salt, Chili Powder, Lemon Pepper, Cinnamon Ground, Cinnamon Stick Whole, Taco Mix, Ginger Ground, Cayenne Pepper, Red Pepper, Canadian Style Blend for beef.*

***The COMMITTEE FOR PURCHASE FROM PEOPLE WHO ARE BLIND OR SEVERLY DISABLED added Taco Mix, Ginger Ground, Cayenne Pepper, Red Pepper, and Canadian Style Blend for beef to the procurement list of mandatory products effective 08 April 2007.***

***Contractors are responsible expeditiously catalog the mandatory products in accordance with paragraph B above. The group of spices added are underlined below.***

Unistel, Continuing Developmental Services  
650 Blossom Road  
Rochester, NY 14610-1811  
P.O.C. Mr. Jack Pipes or Mr. Nick Galante (800) 864 7835

**STOCK NUMBER\*\* PRODUCT**

8950-01-E60-5751	Garlic Powder, 1 LB CO, 12/CS
8950-01-E60-5752	Garlic Powder, 6 LB CO, 3/CS
8950-01-E60-5754	Garlic, Granulated, 12 OZ CO, 12/CS
8950-01-E60-5753	Garlic, Granulated, 25 OZ CO, 6/CS
8950-01-E60-5750	Paprika, Ground, 4.5 OZ CO, 24/CS
8950-01-E60-5749	Paprika, Ground, 1 LB CO, 12/CS
8950-01-E60-7767	Pepper, Black, Ground, Gourmet, 1LB CO, 12/CS
8950-01-E60-7770	Pepper, Black, Ground, Gourmet, 5 LB CO, 3/CS
8950-01-E60-7766	Pepper, Black, Ground, Gourmet, 1 LB CN, 12/CS
8950-01-E60-7769	Pepper, Black, Ground, Gourmet, 18 OZ CO, 6/CS
8950-01-E60-7768	Pepper, Black, Ground, Gourmet, 18 OZ CN, 6/CS
8950-01-E60-7765	Pepper, Black, Ground, Gourmet, 1.5 OZ CO, 48/CS
8950-01-E60-8237	Pepper, Black, Cracked, 1 LB CO, 6/CS
8950-01-E60-8236	Pepper, Black, Cracked, 1 LB CN, 6/CS
8950-01-E60-8235	Pepper, Black, Cracked, 18 OZ CO, 6/CS
8950-01-E60-8234	Pepper, Black, Cracked, 18 OZ CN, 6/CS
8950-01-E60-8239	Pepper, Black, Whole, 1 LB CO, 6/CS
8950-01-E60-8238	Pepper, Black, Whole, 1 LB CN, 6/CS
8950-01-E60-8241	Pepper, Black, Whole, 18 OZ CO, 6/CS
8950-01-E60-8240	Pepper, Black, Whole, 18 OZ CN, 6/CS
8950-01-E60-9456	Spice Blend, All Purpose w/o Salt, 2.5oz CO, 12/CS
8950-01-E60-9547	Spice Blend, All Purpose w/o Salt, 6.75oz CO, 6/CS
8950-01-E60-9458	Spice Blend, All Purpose w/o Salt, 10oz CO, 12/CS
8950-01-E60-9459	Spice Blend, All Purpose w/o Salt, 20oz CO, 6/CS
8950-01-E60-9460	Spice Blend, All Purpose w/o Salt, 28oz CO, 6/CS
8950-01-E60-9461	Spice Blend, Chili, Powder, dark, 16oz CO, 6/CS
8950-01-E60-9462	Spice Blend, Chili, Powder, light, 17oz CO, 6/CS
8950-01-E60-9463	Spice Blend, Chili Powder, light, 18oz CO, 6/CS
8950-01-E60-9464	Spice Blend, Chili Powder, dark, 20oz CO, 6/CS
8950-01-E60-9465	Spice Blend, Chili Powder, 5lb CO, 1/5lb/CS
8950-01-E60-9147	Spice Blend, Lemon Pepper, 28oz CO, 6/CS
8950-01-E60-9466	Spice Blend, Lemon Pepper, 26oz CO, 6/CS
8950-01-E60-9467	Spice Blend, Lemon Pepper, 27oz CO, 6/CS
8950-01-E60-9150	Spice Cinnamon, Ground, 16oz CO, 6/CS
8950-01-E60-9468	Spice Blend, Cinnamon, Maple Sprinkle, 30oz CO, 6/CS

8950-01-E60-9469	Spice Cinnamon, Ground, 15oz CO, 6/CS
8950-01-E60-9470	Spice Cinnamon, Ground, 18oz CO, 6/CS
8950-01-E60-9471	Spice Cinnamon, Ground, 5lb CO, 3/5lb/CS
8950-01-E60-9472	Spice Cinnamon, Stick, Whole, 8oz CO, 6/CS
<u>8950-01-E61-0104</u>	<u>Spice Ginger Ground, 14oz CO, 6/CS</u>
<u>8950-01-E61-0105</u>	<u>Spice Ginger Ground, 15oz CO, 6/CS</u>
<u>8950-01-E60-9152</u>	<u>Spice Ginger Ground, 16oz CO, 6/CS</u>
<u>8950-01-E61-0103</u>	<u>Spice Blend Canadian Style for beef, 29oz CO, 6/CS</u>
<u>8950-01-E61-0106</u>	<u>Spice Pepper, Cayenne, Ground, 1.5oz CO, 48/CS</u>
<u>8950-01-E60-9155</u>	<u>Spice Pepper, Cayenne, Ground, 14oz CO, 6/CS</u>
<u>8950-01-E61-0107</u>	<u>Spice Pepper, Cayenne, Ground, 16oz CO, 6/CS</u>
<u>8950-01-E61-0108</u>	<u>Spice Pepper, Red, Ground, 16oz CO, 6/CS</u>
<u>8950-01-E61-0099</u>	<u>Spice Mix, Taco, 9oz CO, 6/CS</u>
<u>8950-01-E61-0100</u>	<u>Spice Mix, Taco, 11oz CO, 6/CS</u>
<u>8950-01-E61-0101</u>	<u>Spice Mix, Taco, 23oz CO, 6/CS</u>
<u>8950-01-E61-0102</u>	<u>Spice Mix, Taco, 24oz CO, 6/CS</u>

**\*\* The following stock numbers have been administratively assigned by DSCP to allow the sale of individual containers:**

8950-01-E61-3456	SPICE BLEND, ALL PURPOSE, W/O SALT, 1/10 oz co (ind unit sale only)
8950-01-E61-3457	SPICE BLEND, ALL PURPOSE, W/O SALT, 1/2.5 oz co (ind unit sale only)
8950-01-E61-3458	SPICE BLEND, ALL PURPOSE, W/O SALT, 1/20 oz co ( ind unit sale only)
8950-01-E61-3459	SPICE BLEND, ALL PURPOSE, W/O SALT, 1/28 oz co (ind unit sale only)
8950-01-E61-3460	SPICE BLEND, ALL PURPOSE, W/O SALT, 1/6.75 oz co (ind unit sale only)
8950-01-E61-3461	SPICE BLEND, CHILI PDR, dark, 1/16 oz co (ind unit sale only)
8950-01-E61-3462	SPICE BLEND, CHILI PDR, light, 1/17 oz co (ind unit sale only)
8950-01-E61-3463	SPICE BLEND, CHILI PDR, light, 1/18 oz co (ind unit sale only)
8950-01-E61-3464	SPICE BLEND, CHILI PDR, dark, 1/20 oz co (ind unit sale only)
8950-01-E61-3465	SPICE BLEND, CINNAMON MAPLE SPRINKLES, 1/30 oz co (ind unit sale only)
8950-01-E61-3466	SPICE BLEND, CINNAMON, GRD, 1/15 oz co (ind unit sale only)
8950-01-E61-3467	SPICE BLEND, LEMON PEPPER, 1/26 oz co (ind unit sale only)
8950-01-E61-3468	SPICE BLEND, LEMON PEPPER, 1/27 oz co (ind unit sale only)
8950-01-E61-3469	SPICE BLEND, LEMON PEPPER, 1/28 oz co (ind unit sale only)
8950-01-E61-3470	SPICE, CINNAMON, GRD, 1/16 oz co (ind unit sale only)
8950-01-E61-3471	SPICE, CINNAMON, GRD, 1/18 oz co (ind unit sale only)
8950-01-E61-3472	SPICE, CINNAMON, GRD, 1/5 lb co (ind unit sale only)
8950-01-E61-3473	SPICE, CINNAMON, STICK, 2.75" lg, 1/8 oz co (ind unit sale only)
8950-01-E61-3474	SPICE, GARLIC, GRANULATED, California, 1/12 oz co (ind unit sale only)
8950-01-E61-3475	SPICE, GARLIC, GRANULATED, California, 1/25 oz co, (1 lb size co) (ind unit sale only)
8950-01-E61-3476	SPICE, GARLIC, PDR, California, 1/16 oz co (1 lb size co) (ind unit sale only)
8950-01-E61-3477	SPICE, GARLIC, PDR, California, 1/6 lb co (ind unit sale only)
8950-01-E61-3478	SPICE, PAPRIKA, GRD, domestic, 1/16 oz co (1 lb size co) (ind unit sale only)
8950-01-E61-3479	SPICE, PAPRIKA, GRD, domestic, 1/4.5 oz co (ind unit sale only)
8950-01-E61-3480	SPICE, PEPPER, CAYENNE, GRD, 1/16 oz co (ind unit sale only)
8950-01-E61-3481	SPICE, PEPPER, CAYENNE, GRD, 1/14 oz co (ind unit sale only)
8950-01-E61-3482	SPICE, PEPPER, CAYENNE, GRD, 1/1.5 oz co (ind unit sale only)
8950-01-E61-3483	SPICE, PEPPER, RED, GRD, 1/16 oz co (ind unit sale only)
8950-01-E61-3484	SPICE, GINGER, GRD, 1/16 oz co (ind unit sale only)
8950-01-E61-3485	SPICE, GINGER, GRD, 1/15 oz co (ind unit sale only)
8950-01-E61-3486	SPICE, GINGER, GRD, 1/14 oz co (ind unit sale only)

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SYSCO Food Service of Arkansas

8950-01-E61-3487	SPICE MIX, TACO, w/o MSG, 1/9 oz co (ind unit sale only)
8950-01-E61-3488	SPICE MIX, TACO, w/o MSG, 1/11 oz co (ind unit sale only)
8950-01-E61-3489	SPICE MIX, TACO, w/o MSG, 1/23 oz co (ind unit sale only)
8950-01-E61-3490	SPICE MIX, TACO, w/o MSG, 1/24 oz co (ind unit sale only)
8950-01-E61-3491	SPICE BLEND, CANADIAN STYLE for beef, 1/29 oz co (ind unit sale only)
8950-01-E61-3246	SPICE, PEPPER, BLACK, GRD, gourmet, 16 oz plastic co (ind unit sale only)
8950-01-E61-3226	SPICE, PEPPER, BLACK, GRD, gourmet, 16 oz metal co (ind unit sale only)
8950-01-E61-3227	SPICE, PEPPER, BLACK, WHOLE, 16 oz metal co (ind unit sale only)
8950-01-E61-3228	SPICE, PEPPER, BLACK, WHOLE, 16 oz plastic co (ind unit sale only)
8950-01-E61-3229	SPICE, PEPPER, BLACK, CRACKED, 16 oz metal co (ind unit sale only)
8950-01-E61-3230	SPICE, PEPPER, BLACK, CRACKED, 16 oz plastic co (ind unit sale only)
8950-01-E61-3231	SPICE, PEPPER, BLACK, CRACKED, 18 oz plastic co (ind unit sale only)
8950-01-E61-3232	SPICE, PEPPER, BLACK, CRACKED, 18 oz metal co (ind unit sale only)
8950-01-E61-3233	SPICE, PEPPER, BLACK, GRD, gourmet, 18 oz metal co (ind unit sale only)
8950-01-E61-3234	SPICE, PEPPER, BLACK, WHOLE, 18 oz metal co (ind unit sale only)
8950-01-E61-3235	SPICE, PEPPER, BLACK, WHOLE, 18 oz plastic co (ind unit sale only)
8950-01-E61-3236	SPICE, PEPPER, BLACK, GRD, gourmet, 1.5 oz plastic co (ind unit sale only)
8950-01-E61-3237	SPICE, PEPPER, BLACK, GRD, gourmet, 5 lb plastic co (ind unit sale only)
8950-01-E61-3195	SPICE, PEPPER, BLACK, GRD, gourmet, 18 oz plastic co (ind unit sale only)

3. Dining Packets:

National Industries for the Blind  
1310 Braddock Place  
Alexandria, VA 22311-1727  
P.O.C. Ms. Mary Johnson  
Mjohnson@nib.org  
(703) 310-0512

STOCK NUMBER    PRODUCT

7360-01-509-3586    Dining Packet, fork, knife, spoon, 2 or 4 sugar, 1 salt, 1 pepper and 1 napkin/pg non-white, subdued color (tan/sand/brown), 25/bg

IV. DESCRIPTION / SPECIFICATION

SYSCO considers an emergency order to be any order where same day delivery is required. Emergency orders can be received 24/7 and processed immediately by customer service at no additional charge. The average time of preparation to have an emergency order ready for shipment is two hours. Same day service will be done when possible; Saturday and Sunday deliveries can be made in an emergency situation. The cut-off time for additions, deletions or cancellations is 5:00 PM the day before the scheduled delivery day.

There is **no** fee associated with additions, deletions or cancellations. SYSCO does not demand a minimum monthly case movement. There are also no minimum monthly requirements for new items brought into inventory. They can generally acquire new products from current vendors in 18 days or less and new products from new vendors in under 30 days. **This is after price is determined fair and reasonable.**

SYSCO Arkansas has developed a “**never out**” list containing items the military facilities determined to be critical. Orders are verified, reviewed then customer is contacted and informed of the NIS and available substitutions are reviewed. **No substitutions will be made without the customer’s authorization.**

SYSCO Arkansas will require each manufacturer to provide domestic source verification to ensure **Berry Amendment Compliance**, this includes substitutions also.

## **V. DELIVERIES AND PERFORMANCE**

The following is designated as the plant location to be utilized for the performance of this contract for all contract line items.

SYSCO Food Service of Arkansas  
5800 Frozen Road  
Little Rock, AR 72209

## **PACKAGING AND LABELING**

All packaging and packing shall be in accordance with good commercial practice. Labeling shall be in accordance with commercial labeling complying with Federal Food, Drug and Cosmetic Act and regulations promulgated there under. Shipping containers shall be in compliance with the National Motor Freight Classification and Uniform Freight Classification Code.

## **INSPECTION AND ACCEPTANCE**

a. Inspection and acceptance of products will be performed at destination. The inspection is normally limited to identify, count and condition; however, this may be expanded if deemed necessary by either the military Veterinary Inspector, Dining Facility Manager, Food Service Advisor/Officer, or the Contracting Officer.

b. All deliveries are subject to military veterinary inspection. In addition, the delivery vehicles will be inspected for cleanliness and condition.

c. Each ordering facility will be responsible for accepting and rejecting products as required. The delivery ticket shall not be signed prior to the inspection of product being delivered. All food items must be inspected for count, condition and identity and approved by the ordering activities’ authorized personnel receiving the delivery before final acceptance is made. All overages / shortages /returns are to be noted on the delivery ticket by the receiving official and truck driver. The authorized receiving official’s signature on the delivery ticket denotes acceptance of the product.

d. The contractor shall forward three (3) copies of the delivery ticket with the shipment. The receiving official will use the delivery ticket as the receipt document. Two (2) copies of the signed and annotated delivery ticket will service as acceptance document. No invoice may be submitted for payment until acceptance is verified.

## **INVOICING**

All invoicing for payment is to be filed electronically using EDI transaction set 810. No paper invoices shall be submitted to DFAS for payment. All invoices submitted by prime vendor must be "clean", i.e. all debits and/or credits must be reflected on the invoice prior to its submission.

**Invoice transactions may be submitted to DSCP daily; however it cannot be stressed enough that all internal debit/credit transactions must be completed prior to the submission of the invoice.** Invoice lines that do not contain the correct invoice data and/or contain incorrect quantities delivered or prices charged will be rejected. The vendor will be responsible for correction and resubmission. The same invoice cannot be submitted with different dollar amounts.

The following address must appear in the "bill to" or "payment will be made by" block of the contractor's invoice:

DFAS-COLUMBUS CENTER  
ATTN: DFAS-BVDP  
P.O. BOX 182317  
COLUMBUS, OH 43218

Each invoice shall contain sufficient data for billing purposes. This includes, but is not limited to:

1. Contract number, call or delivery order number, and purchase order number;
2. Customer DoDAAC;
3. Contract line listed in numeric sequence (also referred to as clin order);
4. Item nomenclature;
5. LSN or NSN;
6. Quantity purchased per item in DSCP's unit of issue;
7. Total dollar value on each invoice (reflecting changes to the shipment, if applicable).

In addition, any changes made as a result of credits, returns, damages, etc., **must be reflected on the invoice prior to its transmission.** The vendor is responsible for sending a "clean invoice".

Vendors are required to use the Reconciliation Tool to identify and correct mismatches between invoices submitted and customers posted receipts. It is the responsibility of the Prime Vendor to adjust as necessary and communicate with their customers or DSCP as needed, in order to resolve any/all discrepancies.

## **VI. ADMINISTRATION**

- A. The DSCP Prime Vendor Supplier Operations Office will perform administration of the contract.

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- B. A designated representative at the ordering activity will perform administration of the individual delivery order. This includes approving product substitutions and delivery changes.
- C. The DSCP Contracting Officer must approve any changes to the contract.

**CONTRACT ADMINISTRATION DATA**

Administration of the contract will be performed by Defense Supply Center Philadelphia.

The following individual will administer SYSCO Food Service of Arkansas's Subcontracting Programs:

Name: Charles Sharp  
Address: DCMA Chicago  
1523 W. Central Road  
Arlington Heights, IL 60005  
Phone: (224) 625-8208  
Fax: (224) 625-9433

The Small Business and Small Disadvantaged Business Subcontracting Plan submitted by SYSCO Food Service of Arkansas dated June 3, 2008 is incorporated into this contract. DCMA Chicago, IL is assigned all administrative duties associated with the Small Business and Small Disadvantaged Subcontracting Plan as provided under Clause 52.219-9 "Small Disadvantaged and Women Owned Small Business Subcontracting Plan".

**SMALL, SMALL DISADVANTAGED, WOMEN-OWNED, VETERAN-OWNED,  
SERVICE-DISABLED VETERAN-OWNED AND HUB ZONE  
SMALL BUSINESS SUBCONTRACTING PLAN**

DATE: March 1, 2007 Revised June 3, 2008

CONTRACTOR: SYSCO Food Services of Arkansas  
ADDRESS: 5800 Frozen Road  
Little Rock, Arkansas 72209

SOLICITATION OR CONTRACT NUMBER: SPM300-06-R-0061 Little Rock and surrounding areas

TYPE OF PLAN: Individual

ITEM/SERVICE: Full Line Food Distributor – Military Facilities in Little Rock and surrounding areas

SYSCO Arkansas has formulated various goal percentages predicated upon our historical knowledge of the suppliers available to us. SYSCO Arkansas will provide due diligence to meet these goals and will contact additional resources of suppliers to assist us in meeting our goals.

The following is hereby submitted as a Subcontracting Plan to satisfy the applicable requirements of the solicitation:

- The following percentage goals are expressed in terms of a percentage of total planned subcontracting (supplier) dollars are applicable to the contract awarded under the solicitation cited above.

Large business concerns: 70% of total planned subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns.

This goal should equate to the following dollar amounts:

	BASE (24) 70%	OPTION 1 (18) 70%	OPTION 2 (12) 70%	OPTION 3 (18) 70%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Large Business Goal (70%)	\$ 647,744	\$ 485,808	\$ 323,872	\$ 208,203

Small business concerns: 30% of total planned subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns.

This goal should equate to the following dollar amounts:

	BASE (24) 30%	OPTION 1 (18) 30%	OPTION 2 (12) 30%	OPTION 3 (18) 30%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Small Business Goal (30%)	\$ 277,604	\$ 208,203	\$ 138,802	\$ 208,203

Small disadvantaged business concerns: 5% of total planned small business subcontracting dollars under this contract will go to subcontractors (suppliers) who are small business concerns owned and controlled by socially and economically disadvantaged individuals. This goal should equate to approximately the following dollar amounts:

	BASE (24) 5%	OPTION 1 (18) 5%	OPTION 2 (12) 5%	OPTION 3 (18) 5%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Small Disadvantaged Business (5%)	\$ 46,267	\$ 34,701	\$ 23,134	\$ 34,701

Women-owned small business concerns: 5% of total planned small business subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns owned and controlled by women. This goal should equate to approximately the following dollar amounts:

	BASE (24) 5%	OPTION 1 (18) 5%	OPTION 2 (12) 5%	OPTION 3 (18) 5%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Women-Owned Small Business (5%)	\$ 46,267	\$ 34,701	\$ 23,134	\$ 34,701

Service-Disabled Veteran-owned small business concerns: 1% of total planned small business subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns owned and controlled by veterans who are service disabled. This goal should equate to approximately the following dollar amounts:

	BASE (24) 1%	OPTION 1 (18) 1%	OPTION 2 (12) 1%	OPTION 3 (18) 1%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Service-Disabled Veteran-Owned Small Business(1%)	\$ 9,253	\$ 6,940	\$ 4,627	\$ 6,940

Veteran-owned small business concerns: 2% of total planned small business subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns owned and controlled by veterans. This goal should equate to approximately the following dollar amounts:

	BASE (24) 2%	OPTION 1 (18) 2%	OPTION 2 (12) 2%	OPTION 3 (18) 2%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Veteran-Owned Small Business (2%)	\$ 18,507	\$ 13,880	\$ 9,253	\$ 13,880

Hub Zone business concerns: 2% of total planned small business subcontracting (supplier) dollars under this contract will go to subcontractors (suppliers) who are small business concerns located in a designated Hub Zone areas. This goal should equate to approximately the following dollar amounts:

	BASE (24) 2%	OPTION 1 (18) 2%	OPTION 2 (12) 2%	OPTION 3 (18) 2%
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
HUB Zone Business (2%)	\$ 18,507	\$ 13,880	\$ 9,253	\$ 13,880

**Total subcontracting goals should equate to the following:**

	BASE (24)	OPTION 1 (18)	OPTION 2 (12)	OPTION 3 (18)
Total estimated to be Subcontracted	\$ 925,348	\$ 694,011	\$ 462,674	\$ 694,011
Large Business Goal (70)	\$647,744	\$ 485,808	\$ 323,872	\$ 485,808
Small Business Goal (30)	\$ 277,604	\$ 208,203	\$ 138,802	\$ 208,203
Other Small Business Goal (15)	\$ 138,802	\$ 104,102	\$ 69,401	\$ 104,102
Small Disadvantaged Business Goal (5)	\$ 46,267	\$ 34,701	\$ 23,134	\$ 34,701
Women-Owned Small Business Goal (5)	\$ 46,267	\$ 34,701	\$ 23,134	\$ 34,701
Service-Disabled Veteran-Owned Business (1)	\$ 9,253	\$ 6,940	\$ 4,627	\$ 6,940
Veteran-Owned Business Goal (2)	\$ 18,507	\$ 13,880	\$ 9,253	\$ 13,880
Hub Zone Business Goal (2)	\$ 18,507	\$ 13,880	\$ 9,253	\$ 13,880

The following principal product categories will be subcontracted (supplied) under this contract. For each product category listed below we have estimated and listed next to each product category the source availability from small, HUB Zone small, women-owned small, service-disabled veteran-owned small, veteran-owned small, small disadvantaged and large concerns as follows:

Fresh and Frozen Meat Items: Large Business, Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small, Hub Zone Business, and Small Women-Owned Business.

Frozen Fish Items: Large Business, Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small, Hub Zone Business and Small Women-Owned Business.

Frozen Fruit and Vegetables: Large Business and Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small, Hub Zone Business and Small Women-Owned Business.

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Use or disclosure of data contained on this sheet to the restriction on the title page of this proposal or quotation

Frozen Specialty Items: Large Business, Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small, Hub Zone Business and Small Women-Owned Business.

Canned Fruits, Vegetables, Cereals and Specialty Items: Large Business, Limited Number of Small Business.

Dry Goods, Foodservice Products: Large Business, Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small Business, Hub Zone Business and Small Women-Owned Business.

SYSCO Arkansas will continue to practice due diligence to identify small business concerns and recommend those suppliers products; however we recognize the final decision on product selection belongs to the military facilities.

The goals above were established with respect to companies from which SYSCO Arkansas will purchase products for sale to the military facilities of the contract because purchasing of the food and food service products is the only area available for subcontracting under this contract.

SYSCO Arkansas purchases thousands of different products from various manufacturers that are Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small Business, Hub Zone Business, and Small Women-Owned Business.

SYSCO Arkansas will use good faith efforts to achieve the goals set forth above. Since we are unable at this time to identify the types and volume of the products to be purchased, a system, as outlined in this plan, has been developed to assist us in achieving our documentation and goal achievement.

### **Methods of Identifying Small Business Sources**

SYSCO Arkansas has identified resources within SYSCO Corporation to assist us in identifying small business concerns. SYSCO Corporation currently has a Supplier Diversity initiative in place. The stated objective of the initiative is to source, utilize and increase sales for minority, women-owned and other small business concerns.

We will identify additional brokers who represent Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small, Hub Zone Business, and Small Women-Owned Business food service manufacturers.

Our Planned Outreach efforts will be made as follows:

- Contact minority and small business trade associations.
- Contact business development organizations.
- Attend small and minority or women-owned business procurement conferences and trade fairs.
- SYSCO Arkansas agrees to utilize the following sources to enhance its ability to source the small businesses needed to meet its goals:
  - The CCR Dynamic Small Business Search
  - The Center for Veterans Enterprise
  - The Dynamic Small Business
  - The National Minority Purchasing Council Vendor Information Service
  - The Research and Information Division of the Minority Business Development Agency in the Department of Commerce
  - Small and small disadvantaged business concerns & trade associations

SYSCO Arkansas, as part of our DSCP reporting requirements, will designate the type of business and size of product sold by code letter: L= Large, S= Small, SDB= Small Disadvantaged, SDVO=Service Disabled Veteran Owned, VO=Veteran-Owned, WO= Women-Owned, HZ= Hub Zone, depicting the dollar value of items purchased in descending order. These reports will inform us of the high volume items the facilities are purchasing so that we might try to source small, women-owned and/or disadvantaged firms to supply those items to our company.

The difficulty experienced is in sourcing Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small Business, Hub Zone Business, and Small Women-Owned Business firms that manufacture food service products that are competitive with larger firms. This fact influenced our smaller goals for those classifications.

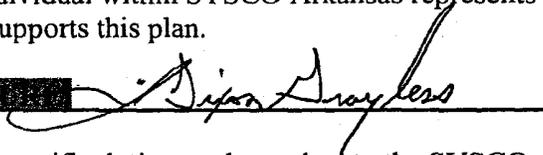
Therefore, we intend to use the attached Supplier Self Certification Form (Attachment 5) to determine the manufacturer size and will source Small Business, Small Disadvantaged Business, Service Disabled Veteran-Owned Business, Veteran-Owned Small Business, Hub Zone Business, and Small Women-Owned Business for some of the higher volume items.

SYSCO Arkansas's plan does not include counting indirect costs as part of our small business goal.

The following individual will administer the subcontracting program:

NAME: Dixon Grayless  
ADDRESS: 5800 Frozen Road, Little Rock, AR 72209  
TITLE: CFO and Vice President of Finance

The following individual within SYSCO Arkansas represents senior management and by signing this page, fully supports this plan.

This individual's specific duties, as they relate to the SYSCO Arkansas subcontracting program, are as follows:

General overall responsibility for this Small, Small Disadvantaged, Service-Disabled Veteran-Owned, Veteran-Owned, Women-Owned and Hub Zone Small Business Subcontracting Plan and for monitoring performance relative to the contractual subcontracting requirements contained in this plan, including, but not limited to:

Developing and maintaining lists of potential small, small disadvantaged, service-disabled veteran-owned, veteran-owned, hub zone and woman-owned small business concerns from which products may be purchased.

Developing business with small, small disadvantaged, service-disabled veteran-owned, veteran-owned, hub zone and women-owned small business concerns for products or services that they provide.

Establishing and maintaining records of subcontract activity.

Attending or arranging for attendance of SYSCO Arkansas representatives at business opportunity workshops, minority business enterprise seminars, trade fairs, etc.

Monitoring progress of goal attainment.

Preparing and submitting periodic subcontracting reports required.

Coordinating compliance reviews by federal agencies.

Coordinating SYSCO Arkansas activities involving its small, small disadvantaged, service-disabled veteran-owned, veteran-owned, hub zone and woman-owned small business-subcontracting program.

The following efforts will be taken to assure that small, small disadvantaged, service-disabled veteran-owned, veteran-owned, hub zone and women-owned small business concerns will have an equitable opportunity to compete for subcontracts.

The following internal efforts will be made to guide and encourage SYSCO Arkansas merchandisers.

- (a) SYSCO Arkansas will mentor small, small disadvantaged, service-disabled veteran-owned, veteran-owned, hub zone and women-owned small business firms on how to do business by demonstrating how to pack, size, develop and ship the product required.
- (b) SYSCO Arkansas will provide additional help to those subcontractors, where required, in assisting them in competing for available subcontracts.

SYSCO Arkansas agrees that the clause entitled "Utilization of Small, Small Disadvantaged and Women-Owned Small Business Concerns" will be included in all subcontracts, which offer further subcontracting opportunities. All subcontractors (except small business concerns) who receive subcontracts of \$550,000 or more will be required to adopt and comply with a subcontracting plan similar to this one.

SYSCO Arkansas agrees to: (i) Cooperate in any studies or surveys as may be required: (ii) Submit periodic reports in order to allow the Government to determine the extent of compliance with the subcontracting plan: (iii) Submit SF294 and SF295 reports twice yearly: (iv) Will require, where applicable, our subcontractors to complete forms SF294 and SF295.

SYSCO Arkansas agrees that it will maintain at least the following types of records to document compliance with this subcontracting plan (these records may be maintained on a operating company or company wide basis unless otherwise indicated):

a. Source lists, guides, and other data that identify small and small disadvantaged, service-disabled veteran, veteran-owned, hub zone or women-owned small business concerns

b. Records of organizations contacted in an attempt to locate sources that are small, small disadvantaged, service-disabled veteran, veteran-owned, hub zone or women-owned small business concerns

c. Records of any outreach efforts to contact (a) trade associations, (b) business development organizations, and (c) conferences and trade fairs to locate small, small disadvantaged, service-disabled veteran, veteran-owned, hub zone and women-owned small business sources.

d. Records will be maintained where applicable of any subcontract solicitation resulting in an award of more than \$100,000 indicating

- (1) Whether small business concerns were solicited and if not, why not
- (2) Whether small disadvantaged business concerns were solicited and if not, why not
- (3) Whether women-owned small business concerns were solicited and if not, why not

- (4) Whether service-disabled veteran-owned business concerns were solicited and if not, why not
- (5) Whether veteran-owned small business concerns were solicited and if not, why not
- (6) Whether hub zone business concerns were solicited and if not, why not
- (7) If applicable, the reason award was not made to a small business concern

e. Records of internal guidance and encouragement provided to buyers through

- (1) Workshops, seminars, training, etc,
- (2) Monitoring performance to evaluate compliance with the program requirements

f. On a contract-by-contract basis, records to support award data submitted to the Government, including the name, address, and business size of each subcontractor.

The effective period of this subcontracting plan is from the date of the award of the contract to SYSCO Arkansas under the solicitation cited above through the termination date of such contract.